



The City Of Kemah  
 Building Permit Department  
 1401 Hwy. 146, Kemah, Texas 77565  
 (Phone) 281.334.1611 \* (Fax) 281.334.6583

## SIGN PERMIT APPLICATION

Job Address: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Owner: \_\_\_\_\_

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Job Contact: \_\_\_\_\_

Contact #: \_\_\_\_\_

### Description of Sign and/or Work:

Commercial  
 Residential

New  
 Addition/Alteration  
 Maintenance  
 Remove

Sign Height (Max 40 ft): \_\_\_\_\_

On Premise  
 Off Premise

Number of Faces: \_\_\_\_\_

Temporary  
 Permanent

Freestanding  
 Building Mounted  
 Roof Mounted

Sign Square Footage: \_\_\_\_\_

(Max 175 Square Feet per Face)

Sign Valuation \$: \_\_\_\_\_

Description/Scope of Work: \_\_\_\_\_

*Separate permits are required for electrical work. This Permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not, the granting of this permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law Regulations. All work must be inspected; and meet all Federal, State, and Local Codes and Ordinances. Call City Hall for inspection at (281)334.1611. There may be additional post construction requirements depending on the occupancy type.*

Owner/Contractor \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Date \_\_\_\_\_

Annual Fee: \_\_\_\_\_

Total Permit Fee: \$ \_\_\_\_\_

City Bldg Dept \_\_\_\_\_

Payment Type: \_\_\_\_\_

Date \_\_\_\_\_

Payment Date: \_\_\_\_\_

### Permit Fee Schedule for Sign Permits:

| Sign Valuation:              | On Premise Permit Fee  | Off Premise Permit Fee |
|------------------------------|------------------------|------------------------|
| < \$2,500                    | \$250.00               | \$500.00               |
| > \$2,501                    | 10% of Total Valuation | 10% of Total Valuation |
| Temporary (30 days max)      | 25.00                  | 50.00                  |
| Special Events (30 days max) | 25.00                  | 50.00                  |
| Portable Signs               | 30.00                  | 30.00                  |