

Jasper Liggio, President  
Mike Reinschmidt, Vice President  
Darrell Carney, Secretary  
Scott Shrader

**AGENDA**  
City of Dickinson  
**Dickinson Economic  
Development Corporation**  
**SPECIAL MEETING**

Leslie Boudwin  
Bert Trotta  
Elton Robbins

**September 11, 2008**

**NOTICE** is hereby given of a **SPECIAL MEETING** of the Dickinson Economic Development Corporation for the City of Dickinson, County of Galveston, State of Texas, to be held on **Thursday, September 11, 2008, at 7:00 p.m.** at: 1621 FM 517 East, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The Dickinson Economic Development Corporation of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

Invocation and Pledge of Allegiance

**ITEM 2.) BRIEFING AND DISCUSSION CONCERNING:** Bay Area Houston Transportation Partnership's Tenth Annual State of the Counties Address.

**ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Fiscal Year 2008-2009 DEDC Budget.

**ITEM 4.) ADJOURN**

**CERTIFICATION**

This is to certify that a copy of the Notice of the Dickinson Economic Development Corporation Meeting for September 11, 2008, was posted on the bulletin board at City Hall, 1621 FM 517 East Street, Dickinson, Texas, on this 8<sup>th</sup> day of September, 2008, prior to 7:00 p.m.

  
Angela R. Forbes, Development Coordinator

In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending Dickinson Economic Development Corporation Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

# BAYTRAN

*Bay Area Houston Transportation Partnership*

*Tenth Annual State of the Counties Address*

*"A Plunge into Regional Transportation"*

*Wednesday October 15, 2008*

*11:00-11:30 Registration*

*11:30 - 1:00 Dinner & Program*

*The Downtown Aquarium*

*410 Bagby Street @ Memorial  
Houston, Tx 77022*

## *Key Note Speakers*

*The Honorable James Yarbrough  
Judge, Galveston County*

*The Honorable Matt Sebesta  
Commissioner, Brazoria County*

*The Honorable Ed Emmett  
Judge, Harris County*

## *Regional Transportation Tribute*

*The Charles A. Jacobson Award ~2008 Recipient  
Mayor Tom Reid, City of Pearland*

*Lifetime Achievement Award  
Bob Lanier, Former Mayor, City of Houston*

*Presented By:  
Congressman Nick Lampson, 22nd Congressional District*

**DICKINSON ECONOMIC DEVELOPMENT CORPORATION**  
**Draft FY 2008-2009 Income Statement**  
**(Revised 9-3-08)**

	BUDGET 2007-2008	BUDGET 2008-2009
<b>REVENUE</b>		
Sales Tax Revenue	\$ 544,500	\$ 544,500
General City	\$ 812,026	\$ 1,033,687
Chapter 380 Corporations		
Grants	\$ -	\$ -
Transfer from City	\$ -	\$ -
Fee for Service	\$ -	\$ -
Rental / Lease		
Railroad Museum	\$ 2,400	\$ 5,000
Donations	\$ 1,000	\$ -
Gift Shop Income	\$ 10,000	\$ -
Interest Income	\$ -	\$ 45,101
Use of Beginning Fund Balance	\$ 475,567	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 1,845,493</b>	<b>\$ 1,628,288</b>

<b>EXPENSES</b>		
<b>Admin / Operations</b>		
Personnel Services	55,314	127,196
Information Technology	-	26,440
Office Space Rental	-	3,000
Office Supplies / Postage	1,000	1,000
Building Maintenance	500	500
Travel/Training	10,000	12,000
Dues / Subscriptions	12,750	12,750
Communications	750	750
Utilities	2,000	2,238
Community Event Sponsorship	2,500	10,000
ED Grants and Projects	-	-
Marketing & Promotions	12,000	25,000
Public Official/E&O Insurance	3,500	3,500
<b>Contract Services</b>		
Financial / Auditing	3,000	3,750
Legal	5,000	7,500
ED Consulting	38,000	50,000
Keep Dickinson Beautiful	5,000	5,000
Festival of Lights	15,000	15,000
Harbor Playhouse	2,500	-
DISD Summer Rec	7,500	7,500
Laboratory Services	5,000	5,000
Engineering Services	25,000	-
Multimedia Services	18,000	3,000
Street Sweeping Contract	-	3,000
ROW & Facilities - Mowing Contract	-	26,000
<b>Capital Outlays</b>		
Computer / Office Equipment	3,000	3,000
Real Property Acquisition	50,000	100,000

<b>Capital Improvements (Reimbursed Through City Contract)</b>				
Hughes Lane	\$	272,149		\$
42nd Avenue	\$	144,989		\$
Ohio Avenue	\$	212,841		\$
Sunset Drive	\$	439,542		\$
<b>Undesignated Street Projects</b>	<b>\$</b>	<b>-</b>		<b>\$ 270,000</b>
Oak Park	\$	-		\$ 170,886
Comprehensive Drainage Study	\$			\$ 60,000
Comprehensive Plan	\$			\$ 75,000
Master Plan Supplement Related to Parks & Trails	\$			\$ 21,000
<b>Notes Payable - Debt Service (Reimbursed Through City Contract)</b>				
Principal	\$	42,000		\$ 42,000
Interest	\$	29,855		\$ 29,855
<b>Museum - Tourism</b>				
Personnel Services	\$	39,042		\$ 37,848
Office Supplies	\$	1,000		\$ 1,500
Inventory	\$	7,000		\$ -
Building & Property Maintenance	\$	7,200		\$ 13,780
Computer Maintenance and Networking	\$	1,375		\$ 1,375
Travel and Training	\$	5,000		\$ 5,000
Dues/Subscriptions/Books	\$	900		\$ 900
Communication- Pagers/Phone	\$	4,100		\$ 4,100
Storage Rental	\$	2,000		\$ 2,000
Utilities-Gas, Electricity & Water	\$	26,300		\$ 26,300
Property/Liability Insurance	\$	12,000		\$ 12,000
Marketing & Advertising	\$	5,000		\$ 5,000
Museum Center Renovations/Upgrades	\$	150,000		\$ 50,000
<b>EXPENSES b/f Incentives</b>		<b>\$ 1,679,607</b>		<b>\$ 1,281,668</b>

<b>Incentive Accounts</b>					
Operational Incentives	20%			\$	69,324
Professional Services	10%			\$	34,662
Real Estate Marketing Fund	10%			\$	34,662
Capital Projects				\$	-
Real Property	25%			\$	86,655
Personal Property	10%			\$	34,662
Improvements	25%			\$	86,655
<b>TOTAL EXPENSES</b>				\$	<b>1,628,288</b>



**Dickinson Economic Development Corporation  
 FY 2009 Proposed Budget - Revision 9  
 Inter-Fund Transfer Details  
 as of September 09, 2008**

<u>Personnel Services</u>	%	Amount
City Administrator	50%	66,163.08
Community Development Coordinator	50%	22,884.65
Chief Financial Officer	10%	10,686.88
Public Works Director	30%	27,437.70
Administrative Assistant (Tourism & Museum Ctr)	100%	13,696.99
Tourism & Museum Director (Tourism & Museum Ctr)	60%	30,999.31
<b>Sub-Total</b>		<b>171,868.62</b>
<u>Per Ms. Johnston's request as of 07/30/2008</u>		
Street Sweeping & ROW Maintenance		29,000.00
Utilities - prorate for City Hall (5%)		2,238.00
Rental of City Hall \$5000 (Use of City Administrator's Office)		3,000.00
IT Services		26,440.20
		<u>60,678.20</u>
<u>Maintenance &amp; Operation Expenses</u>		
Office Supplies/ Audit Fees		<u>4,000.00</u>
Transfer In from Dickinson Eco.Dev.Corporation.		<u>236,546.82</u>

**RECOMMENDATIONS FOR PROJECTS  
 TO BE REIMBURSED BY  
 DICKINSON ECONOMIC DEVELOPMENT CORPORATION  
 TO  
 CITY OF DICKINSON  
 FISCAL YEAR 2008-2009  
 (Revised 9-3-08)**

PROJECT/ITEM	AMOUNT
<b>Transfer to Capital Improvement Fund:</b>	
Preparation of Comprehensive Drainage Study	\$ 60,000.00
Undesignated Street Projects	\$ 270,000.00
Reconstruction of Oak Park (not completed in FY 07-08)	\$ 170,886.00
<b>Reimbursement to General Fund Balance:</b>	
Preparation of Comprehensive Plan	\$ 75,000.00
Master Plan Supplement Related to Parks & Trails	\$ 21,000.00
<b>Transfer to General Fund:</b>	
Personnel Services	\$ 191,484.00
Utilities/Office Space/Office Supplies	\$ 9,238.00
Street Sweeping	\$ 3,000.00
Right-of-Way Mowing	\$ 26,000.00
<b>TOTAL REIMBURSABLE PROJECTS</b>	<b>\$ 826,608.00</b>