

Julie Masters, Mayor
Charles Suderman
Mary Dunbaugh
Walter Wilson

MINUTES
City of Dickinson
CITY COUNCIL
SPECIAL WORKSHOP
MEETING

Kerry Neves
Louis Decker
William H. King III, Mayor Pro Tem
Julie M. Johnston, City
Administrator

AUGUST 25, 2009

The Dickinson City Council met in a duly called and announced **SPECIAL WORKSHOP MEETING** on **TUESDAY, AUGUST 25, 2009**. The meeting was held in the City Council Chambers located at 4403 Highway 3, Dickinson, Galveston County, Texas, and was held for the purpose of considering the following items:

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Mayor Masters called the meeting to order at 6:01 p.m. City Secretary Carol McLemore called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro Tem William King and Council Members Charles Suderman, Mary Dunbaugh, Walter Wilson, Kerry Neves, and Louis Decker. Also present were City Administrator Julie Johnston, Director of Public Works Kellis George, Fire Marshal Norman Hicks, Building Official Kevin Byal, Court Administrator Irma Rivera, Library Director Vicki McCallister and Finance Director Mary Young.

ITEM 2.) DISCUSSION AND DIRECTION CONCERNING: Review and Revision of Process for Appointments to City Boards and Commissions.

The City Administrator noted that Councilman Suderman had requested that this item be placed on the agenda. Councilman Suderman said that there needed to be some kind of process for determining appointments to Boards and Commissions. After some discussion, it was the consensus of Council to amend all ordinances creating boards and commissions to be consistent with the wording in the Charter which states that the City Council appoints or removes members to all the Boards and Commissions. It was also the consensus of Council that the City Administrator should develop a written process for board and commission appointments that would include a process of notification of Council of vacancies on Boards and Commissions, making nominations, and voting on members to be appointed. A proposed process will be brought to Council at a future meeting for review and approval.

ITEM 3.) DISCUSSION AND DIRECTION CONCERNING: Amendment of Subdivision Regulations to Allow for Minor and Administrative Plats.

Building Official Kevin Byal gave a power point presentation on the purpose of minor (amending) and administrative plats under State law and provided examples of how such plats would work within the current subdivision

regulations. He noted that, in most cases, the full plat approval process requires 45 days or more. By utilizing amending and administrative plats, this process can be streamlined for those plats that are for corrections or minor changes to existing plats in accordance with the provisions of the Texas Local Government Code and truly do not require a preliminary and final plat. Mr. Byal noted that amending and administrative plats may not include zoning changes, and, for any plats with which the Building Official had concerns, such plats would be moved forward to the Planning and Zoning Commission and City Council in accordance with the process established in the subdivision regulations. After some discussion, it was the consensus of Council to proceed with an ordinance amending the subdivision ordinance to allow amending and administrative plats as recommended by the Building Official.

ITEM 4.) ADJOURN

Councilman Wilson made a motion to adjourn the meeting at 6:39 p.m. Councilman Suderman seconded the motion.

VOTE:

6 AYES (Suderman, Dunbaugh, Wilson, Neves, Decker and King)

0 NAYS

MOTION PASSED.

PASSED, APPROVED AND ADOPTED this the 8th day of September, 2009.

Julie Masters, Mayor

ATTEST:

Carol L. McLemore, City Secretary