

MINUTES

CITY OF DICKINSON BUILDING STANDARDS COMMISSION Regular Meeting

August 11, 2010

A Regular Meeting of the Building Standards Commission of the City of Dickinson, Texas was held on **August 11, 2010 at 6:30 p.m.** at City Hall, 4403 Hwy 3, for the purpose of considering the following items:

ITEM 1) CALL TO ORDER

Lee Gana called the meeting to order at 6:39 p.m.

Board members present were Lee Gana, Ira Alexander, James Ayers, Louis Gill, Donald Smith, Larry Kindel and Kirk Harstad. City staff present was Chief Building Official Kevin Byal, Code Enforcement Officer Cynthia Smith and Community Development Assistant Jennifer Fisk. Ira Alexander gave the Invocation and Donald Smith led the Pledge of Allegiance.

ITEM 2) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of Minutes for the July 14, 2010, Regular Meeting.

Mr. Kindel made the motion to accept the minutes for the July 14, 2010 meeting and Donald Smith seconded. **MOTION PASSED UNANIMOUSLY.**

ITEM 3) PUBLIC COMMENT: No one in attendance.

NEW BUSINESS

ITEM 4) Consideration and Possible Action Concerning: Revisions to Adopted Rules of Procedure Regarding Regular Meeting Times, Clarification of Appeals Process and Other Procedural Changes.

Larry Kindel made a motion to change the Building Standards regular meeting time from 6:30 to 6:00. Kirk Harstad seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Kevin Byal explained to the Board the new wording for the appeals process in the Rules of Procedure.

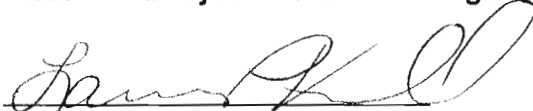
Lee Gana asked for clarification on who administers the oaths of office, Mr. Byal would provide that answer at the next BSC meeting.

ITEM 5) FUTURE AGENDA ITEMS: Discuss who administers the oaths of office.

ITEM 6) ADJOURNMENT:

Motion made by Larry Kindel to adjourn the meeting. Donald Smith seconded the motion. **MOTION PASSED UNANIMOUSLY.**

Lee Gana adjourned the meeting at 6:54 p.m.



Chairman