

Julie Masters, Mayor  
Charles Suderman  
Mary Dunbaugh  
Walter Wilson, Mayor Pro Tem

**MINUTES**  
City of Dickinson  
**CITY COUNCIL**  
**SPECIAL WORKSHOP**  
**MEETING**

Kerry Neves  
Louis Decker  
William H. King III  
Julie M. Johnston, City  
Administrator

**August 2, 2011**

The Dickinson City Council met in a duly called and announced **SPECIAL WORKSHOP MEETING** on **August 2, 2011**. The meeting was held in the City Council Chambers located at 4403 Highway 3, Dickinson, Galveston County, Texas, and was held for the purpose of considering the following items:

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

Mayor Masters called the meeting to order at 7:00 p.m. City Secretary Carolyn Anderson called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro Tem Walter Wilson and Council Members Charles Suderman, Mary Dunbaugh, Kerry Neves, and Louis Decker. Councilman William King was absent. Also present were City Administrator Julie Johnston, Police Chief Ron Morales, Public Works Director Kellis George, Finance Director Mary Young, Court Administrator Irma Rivera, Building Official Kevin Byal, Fire Marshal Norman Hicks, Library Director Vicki McAllister, Police Captain Melvin Mason, and Intern Jessica Rogers.

**ITEM 2.) BRIEFING, CONSIDERATION AND POSSIBLE ACTION CONCERNING:**

City Administrator Julie Johnston presented a PowerPoint outline of the FY 2011-2012 Recommended Budget and Proposed Projects. There was discussion concerning the need for a multi-year budget, and City staff will begin development of a multi-year financial plan in FY 11-12. After a general overview and discussion, there was a consensus of Council on the following items:

- o The recommended FY 11-12 Debt Service Fund Budget was reviewed by Council and it was the consensus of the Council to utilize the following funds toward FY 11-12 debt payment:
  - o \$10,876 of existing Fund Balance in the Debt Service Fund
  - o \$35,041 which represents the remaining bond and interest proceeds from the Public Works/Central Fire Station project
  - o Reallocate \$144,838 from the Capital Projects Fund that was reserved for the City Hall/Library Project but are not bond proceeds.
- o The replacement of four Police vehicles will be funded, with three vehicles being submitted for consideration by Dickinson Management District Number 1 and the fourth vehicle being funded out of existing

funds in the Vehicle/Equipment Replacement Fund. The amount of the requested funding from Dickinson Management District Number 1 will be contingent upon the final proceeds from the recent auction that will be allocated back to the Police Department.

- Council requested that Public Works investigate the specs and cost on a smaller tractor with a batwing mower. Council also requested an estimate of the areas where the mower could be used.
- The funding for the increased part-time hours for two Police officers will be submitted for consideration by Dickinson Management District Number 1.
- A new Management Assistant position will be funded beginning October 1, 2011, with the position being part-time from October 2011 through May 2012 (up to 10 hours per week) and then becoming a full-time position on June 1, 2012. 30% of the salary and benefits will be reimbursed through CDBG, 25% of salary and benefits will be submitted for consideration by Dickinson Management District Number 1, and the remainder to be funded through the General Fund.
- The \$18,083 balance in the Indigent Defense Fund be transferred to the General Fund, with a portion of those funds to be used to cover the amount of the salary and benefits for the Management Assistant that will be funded through the General Fund was approved.
- The rate for an open part-time Library position responsible for IT will be increased from \$12.14 to \$16.83 per hour with the amount needed for this change being funded out of the current balance in the former Drilling Bond. This position will remain a part-time position at this time but is anticipated to become a full-time Youth Librarian/IT position at some point in the future through grant funding.
- The replacement of the City Hall server and the replacement of the Digital Voice Logger in the Police Department be submitted to Dickinson Management District Number 1 for consideration.
- The City Administrator was directed to request that Galveston County Health District recalculate the City's proportionate share of the animal control and sheltering costs based on the new Census population. Once the recalculation has been provided, the Council will reconsider the increased funding request. It is anticipated that any approved increased funding will be funded utilizing the remaining balance in the former Drilling Bond.
- The line item for Demolition will be reduced by \$25,000, thereby reducing the amount for the demolition program to be submitted to Dickinson Management District Number 1 for consideration.

### **ITEM 3.) ADJOURN**

Mayor Pro Tem Wilson made a motion to adjourn the meeting at 8:59 p.m. Councilman Suderman seconded the motion.

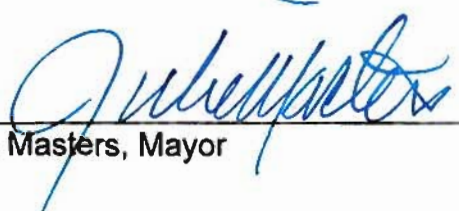
**VOTE:**

5 AYES (Suderman, Dunbaugh, Wilson, Neves and Decker)

0 NAYS

**MOTION PASSED.**

**PASSED, APPROVED AND ADOPTED** this the 9<sup>th</sup> day of August, 2011.

  
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Julie Masters, Mayor

**ATTEST:**

  
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Carolyn E. Anderson, City Secretary

