

Julie Masters, Mayor  
Charles Suderman  
Mary Dunbaugh  
Walter Wilson, Mayor Pro Tem

**MINUTES**  
City of Dickinson  
**CITY COUNCIL**  
**SPECIAL WORKSHOP**  
**MEETING**

Kerry Neves  
Louis Decker  
William H. King III  
Julie M. Johnston, City  
Administrator

**JULY 20, 2010**

The Dickinson City Council met in a duly called and announced **SPECIAL WORKSHOP MEETING** on **TUESDAY, JULY 20, 2010**. The meeting was held in the Community Development Area of Dickinson City Hall located at 4403 Highway 3, Dickinson, Galveston County, Texas, and was held for the purpose of considering the following items:

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

Mayor Masters called the meeting to order at 7:00 p.m. City Secretary Carol McLemore called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro Tem Walter Wilson and Council Members Charles Suderman, Mary Dunbaugh, Kerry Neves, Louis Decker and William King. Also present were City Administrator Julie Johnston, Chief Ron Morales, Captain Melvin Mason, Captain Arnold Moreno, Finance Director Mary Young, Fire Marshal Norman Hicks, Building Official Kevin Byal, Library Director Vicki McCallister, Court Administrator Irma Rivera, Public Works Director Kellis George, Development Coordinator Angela Forbes, Assistant Fire Marshal Lee Darrow, and EMS Coordinator Daniel Swaney.

**ITEM 2.) DISCUSSION AND DIRECTION CONCERNING:** Preparation of the FY 2010-2011 Recommended Budget and Proposed Projects.

The City Administrator reviewed the basic recommended budget with City Council. She said that the budget was based on the same tax rate as last year - \$0.4086, and that there was no use of Fund Balance to balance the budget. She also informed City Council that the certified tax roll was not yet available and that staff had projected revenues very conservatively.

Ms. Johnston noted that the changes she had included in the recommended General Fund budget were:

- 3% Cost of Living Raise for all non-collective bargaining employees
- Employee Medical and Dental Insurance increase of 7%
- TMRS Rate reduced from 11.15% to 10.46%

- Changes in Law Enforcement Personnel as requested by Chief Morales
  - Creation of Dispatch Supervisor with promotion of existing employee
  - Promotion of two existing patrol officers to detectives
- Change in Community Development Personnel
  - Combination of Community Development Coordinator position with part-time Building Inspector
- Increase in Travel & Training and LE Equipment Acquisition in the Police Department
- Drainage Fund separated out of Public Works budget into separate fund
- Increase in Contractual Services to cover anticipated collective bargaining costs
- Seized Fund Budget created to account for revenues and expenditures for seized funds awarded to Police Department
- Replacement of two vehicles in the Police Department using Vehicle Equipment Replacement Funds

Ms. Johnston also discussed the drilling bond that was posted and still on the City's books. She said that she had been in contact with the drilling company, and they informed her that the money had previously been refunded to them. She recommended that the reserve for the drilling bond in the amount of \$104,792.08 be transferred to the Capital Projects Fund for various street projects.

She also noted that as a result of the discussions at the previous workshop on June 29, 2010, that a new revenue line item for Transfer from General Fund EMS Reserve in the amount of \$13,000 had been included to offset the increase in Communication – Pagers/Phones in the EMS Enterprise Fund budget to replace half of the EMS 800 mHz radios.

She noted that she had added half of the remaining bond proceeds and interest income currently available from the bond issued for the Public Works Building and Central Fire Station as a revenue to be used toward debt service. She said that this would reduce the amount needed for the debt service and increase the amount that would be used for maintenance and operations.

After some discussion, it was the consensus of Council to request funds from Dickinson Management District Number 1 for an additional Police Vehicle and to fund 12 additional 800 mHz radios for the Police Department from the former drilling bond funds. Council also agreed to fund changing the jailers from part-time to full-time and increasing the hours for the part-time police officers if the funds could be identified. The City Administrator noted that the Finance Director had asked for an additional part-time person and said she would try to fund that position as well if funds could be

identified. Councilwoman Dunbaugh also asked that consideration be given to changing the Library Assistant's position from part-time to full-time.

**ITEM 3.) DISCUSSION AND DIRECTION CONCERNING:** City Provision of EMS Services.

The City Administrator, Fire Marshal and City Council discussed the possibility of requesting that Dickinson Management District Number 1 fund the re-chassis of Medic 2 and implementation of Medic 2 on a full-time basis to provide an expanded service level for EMS. After some discussion, Council requested more information before making a decision on this issue.

**ITEM 4.) ADJOURN**

Mayor Pro Tem Wilson made a motion to adjourn the meeting at 8:35 p.m. Councilman Suderman made the second.

**VOTE:**

6 AYES (Suderman, Dunbaugh, Wilson, Neves, Decker and King)

0 NAYS

**MOTION PASSED.**

**PASSED, APPROVED AND ADOPTED** this the 10<sup>th</sup> day of August, 2010.

  
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Julie Masters, Mayor

**ATTEST:**

  
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Carol L. McLemore, City Secretary

